

NATIONAL ASSOCIATION OF CHILD CONTACT CENTRES

Company No. 3886023

Charity No. 1078636

Minutes of the Annual General Meeting

Held online via Microsoft Teams on Wednesday 30th September 2020 at 10.00am

The meeting was chaired by Lesley Jenkinson (Regional Trustee – North) on behalf of Hazel Hedley (Article 38) (Article 29).

All statutory papers and notices had been circulated in accordance with the Companies Act 2006 and with the Articles of Association (Articles: 32,33,34)

Lesley Jenkinson welcomed 60 members of NACCC and associates to the 2020 AGM. As a quorum was present the AGM proceeded (Article 36).

Ms Jenkinson introduced herself and the trustees and presented the vision, mission and values of NACCC and the work of NACCC that had been achieved over the last year. She stated that during 2019-20 the CEO had raised political and public awareness (prior to lockdown) by visiting MPs and encouraging MP visits to child contact centres. The APPG on Child Contact Centres had continued in its function and submitted a suggested amendment to the Domestic Violence Bill. A media firm had been engaged to raise stakeholder awareness and enable NACCC's social media to increase public awareness. Strong links had been maintained with the Ministry of Justice (MoJ), Cafcass and the President of the Family Division. She confirmed that membership had increased and NACCC now had 342 member centres including 160 supported centres, 23 supervised centres, 137 centres offering supported and supervised facilities with additional candidates going through accreditation. Other developments had included Family Justice Young People inspections, People's Postcode Lottery funding for new online tools and resources for children, international work had continued with support of child contact centres organisations in Singapore, Japan, and Taiwan. NACCC had achieved QEL and QEL+ for its training and qualifications and 1300 staff and volunteers had accessed NACCC training over the year. The CEO as part of a Private Law Working Group had worked alongside NYAs and Exeter University on a toolkit for children.

Recent events had also been dominated by the impact of the covid-19 pandemic. NACCC had made use of the national press to give support and information to families, had developed an app process and website information for centres and families regarding virtual contact. NACCC had liaised with the MoJ, Cafcass and the President of the Family Division to ensure consistent messages were given regarding contact. 30 centres took part in online training with other successful online training events being delivered to staff and volunteers.

1. To receive the report of the Directors/Trustees and the Auditors and the audited accounts for the financial year ending 31st March 2020

The accounts for the year ending 31st March 2020 had been previously circulated to members. RESOLVED by a show of hands to accept the Trustees' report and accounts for the year ending 31st March 2020.

2. To appoint the auditors proposed by the trustees as Auditors of the Company, to hold office until the conclusion of the next General Meeting at which the accounts are laid before the Company.

This was RESOLVED by a show of hands to appoint the auditors Roger Spencer Accountants as Auditors of the Company, to hold office until the conclusion of the next General Meeting at which the accounts are laid before the Company.

The Chair introduced Malcolm MacLellan, the Treasurer, to discuss and answer questions relating to the Annual Accounts. He explained that there had been an increase in income partly due to

funding from the People's Postcode Lottery of £18,026. Funding from the Ministry of Justice had continued at 52.7% of the total income and income from membership fees, accreditations and other services including interest represented 42.3% of the total income. After costs there was a deficit of £46,421 (due partly to the commissioning of media firm Campaign Collective brought in to improve NACCC's relationship with stakeholders and online presence). Despite this deficit the total funds remained strong and unrestricted funds represented 7 months of average monthly expenditure which was well in line with NACCC's reserves policy.

He went on to say that Roger Spencer Accountants had carried out an independent examination of the accounts for 2019/20 which had been prepared in accordance with the Companies Act 2006. The budgeted income and expenditure for 2020/21 have sufficient controls in place and whilst still showing a deficit mean that NACCC can continue as a 'going concern'. He went on to explain that full details of NACCC's Trustees Report and Accounts 2019/20 could be found on the NACCC website.

3. To authorise the Directors/Trustees to determine the remuneration of the Auditors.

RESOLVED by a show of hands to authorise the Directors/Trustees to determine the remuneration of the Auditors.

4. To re-elect Dr Carole Kaplan as a Director and General Trustee

Following the counting of the votes cast by a show of hands at the meeting.

- RESOLVED the reappointment of Dr Carole Kaplan.

5. To re-elect Ray Singh as a Director and Regional Trustee (Wales)

Following the counting of the votes cast by a show of hands at the meeting.

- RESOLVED the reappointment of Ray Singh.

6. To elect Gareth Williams as a Director and General Trustee

Following the counting of the votes cast by a show of hands at the meeting.

- RESOLVED the appointment of Gareth Williams.

Any other business appropriate to the Annual General Meeting

The meeting was reminded that there were still no nominations for the Central Regional Trustee.

There was no further business or questions raised. Ms Jenkinson thanked everyone for attending and for their participation.

The meeting closed at 11.15 am